



Ref. No.: UMU/R/04-26/300

Date: 08/04/2026

OFFICE CIRCULAR

All the concerned are hereby informed that "Grievances Re-dressal of of Students)" of the University has been reconstituted with immediate effect. The members of the committee are:

Committee for Redressal of Grievance of Students			
1	Dr. Jayantika Pal	6202619079	Chairperson and Dean Student Welfare
2	Dr. Anupama Verma	9934345362	Member
3	Dr. Bela Rani Bhagat	7209910294	Member
4	Mrs. Tulika Sinha	9771940561	Member
5	Dr. Jagesh Kumar Ranjan	9955044127	Member
6	Student Representative		Member

The term of reference of the committee include-

1. The term of the Chairperson and members shall be a period of 3 - years.
2. The term of the special invitee shall be one year.
3. The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
4. In considering the grievances before it, the SGRC shall follow principals of natural justice.
5. The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complainant.
6. Any student aggrieved by the decision of the students Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

Registrar
Usha Martin University,
Angara, Ranchi

Registrar
कुल सचिव
Usha Martin University
उषा मार्टिन विश्वविद्यालय