



USHA MARTIN UNIVERSITY

Agenda for the 18th Meeting of the Academic Council of UMU held at 02:30 pm on 07.08.2024 through Google meet

Present:

1. Prof. S. C. Garg, Pro Chancellor, UMU- Special Invitee
2. Prof. Madhulika Kaushik, VC, UMU (Chair),
3. Prof. Saurabh Chaturvedi, PVC, and HoD Department of Legal studies UMU – special invitee
4. Prof. S. Triveni, Prof Jayashankar Telangana University, Hyderabad, External Member
5. Dr. Akshay Kumar, IGNOU, External Member
6. Dr. Ajay Agrawal, External Member
7. Prof. Abhiram Rout, HoD, DoP
8. Prof. L Rajesh Patro, HoD, SoP
9. Dr. Vinay Singh, COE, UMU
10. Dr. Arvind Hans, Dean Faculty, UMU
11. Dr. Md Amir Khusru Akhtar, Dean Research, UMU
12. Dr. Akanksha Anand, HoD, Physiotherapy, UMU
13. Dr. Sharmishtha Roy, HoD, FC&IT
14. Dr. Saifullah Khalid, HoD, FBM&C, UMU
15. Dr. Prakash Chandra Panda, HoD, English, UMU
16. Dr. Shamaaz Zabi, HoD, JMC, UMU
17. Dr. Shubhra Shekhar Chakraborty, HoD, Agriculture UMU
18. Dr. Jagesh Kumar Ranjan, HOD, Forensic Science, UMU
19. Dr. Ashutosh Kumar, FEAS, HOD, Mechanical
20. Dr. Dinesh Pandey, HoD, Commerce
21. Ms. Sangita Kujur, HoD, Paramedical Sciences, UMU
22. Mrs. Tulika Sinha, Special invitee
23. Dr. Rupa Kumari Special invitee
24. Dr. Anupama Verma Special Invitee
25. Dr. Lopamudra Satapathy, Special invitee
26. Dr. Anil Kumar Mishra, Registrar, UMU, Member Secretary

The Registrar, Dr. Anil K Mishra welcomed all the members present. He then invited the Vice-Chancellor to welcome members and share with them important developments since the last Academic Council meeting.

Registrar
कुल सचिव
Usha Martin University
उषा मार्टिन विश्वविद्यालय
Ranchi-835103/रांची-835103

AC 18.7 To consider and approve the PPR (Programme project report) for Online Programs

The University is undergoing NAAC Accreditation process. To plan in advance the Management has decided to initiate the preparation of PPR for permission to submit application to DEB, UGC for following four programmes:

1. Bachelor of Business Administration (FYUG)
2. Bachelor of Computer Applications (FYUG)
3. Master of Business Administration
4. Master of Computer Applications

It was decided to take consent of Academic council to go ahead for advance preparation so that application can be submitted as soon as the University get the accreditation of NAAC.

The Academic Council deliberated on the Programme project report (PPR) submitted for the launch of Online Programmes in Management and Computer Science at Usha Martin University. The PPR, for MBA, BBA, MCA and BCA prepared in accordance with the guidelines of the University Grants Commission (UGC) and other relevant statutory bodies, were reviewed in detail. The Council noted that the report comprehensively covers all aspects of programme design and delivery, including curriculum design, learning outcomes, faculty qualifications, instructional design, learner support, and infrastructure readiness for online delivery.

After thorough discussion, the Academic Council approved the Programme project report for the proposed Online Programmes, subject to compliance with all regulatory requirements and subsequent approvals from the competent authorities. The Academic Council also suggested to initiate the process of SLM under the supervision of Director, CDOE.

AC18.8 To consider and approve the important norms for Online Programs

The Academic Council discussed and approved the following important norms for Online Programmes.

1. Nomenclature of the offered programmes as per the specification of degrees in conventional mode
2. Entry level qualification for all offered ODL/Online programmes remains same as conventional programs.



AC 18.10 Any other item with the permission of Chair.

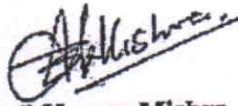
AC 18.10.1 Faculty of Agriculture proposes to offer two new Master degree programs in core field of agriculture i.e. M.Sc. Agronomy and M.Sc. Genetics & Plant Breeding. The HOD informed the members that they already have teaching faculty for Agronomy as well as Genetics & Plant Breeding. So no extra human resource will be needed. The Academic Council agreed in principle.

AC 18.10.2 Affiliation of BPT program by Indian Association of Physiotherapy (IAP)

The HoD, Department of Physiotherapy proposed for affiliation of BPT programme by Indian Association of Physiotherapy (IAP) and sought approval of AC.

The Vice-chancellor suggested that the issue of affiliations can be worked out at department and management level. It is not an academic matter and hence out of the preview of Academic Council as of now.

There being no further issues it was proposed to end the meeting
The meeting ended with an expression of thanks the Chair


Dr Anil Kumar Mishra
Registrar and Member Secretary
Academic Council, UMU
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Ref No.: UMU/R/06-25/351

Date:03/06/2025

CLARIFICATION LETTER

To
The Director,
Distance Education Bureau,
University Grants Commission,

Subject: Clarification regarding Approval of E-Learning Materials (ELMs) in place of SLMs for Online Programmes

Respected Sir/Madam,

This is to bring to your kind attention on a clarification regarding the approval of learning materials discussed during the 20th Academic Council meeting of Usha Martin University.

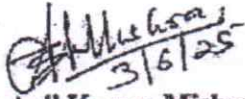
It was observed that the minutes of the meeting mentioned "ELM/SLM (Self-Learning Materials)"; which is generally applicable to programmes offered under the Online and Distance Learning mode. I also request you to read ELM in place of SLM in PPRs submitted for all proposed programmes (MBA, MCA, BBA & BCA). However, we would like to clarify that Usha Martin University is currently offering programmes exclusively under the Online mode, and not in the Distance Learning mode.

Accordingly, the term ELM/SLM (Self-Learning Materials) as mentioned in the proceedings of the 20th Academic Council meeting may kindly be read and understood as ELMs (E-Learning Materials), which are designed and structured in accordance with the UGC regulations for Online education.

We request you to kindly take note of this clarification and update your records accordingly. We remain committed to ensuring full compliance with the norms laid down by the UGC for Online programme.

Thank you for your understanding and continued support.

Yours sincerely,


3/6/25
Dr Anil Kumar Mishra
Registrar, UMU
Registrar
कुल सचिव
Usha Martin University





RESOLUTION FOR CIRCULATORY APPROVAL

Date: 23rd March 2026

The following agenda items are placed before the Hon'ble Members of the Academic Council for consideration and approval through circulation, in compliance with the requirements of UGC-DEB for online programmes:

Resolution 1

To consider and approve the offer of 6 programmes and the Extended Programme Project Report (PPR) of Online MBA Programme with Specialization .

Resolution:

It is submitted that we have proposed to offer following 6 online programmes:

1. BBA (FYUG)
2. BCA(FYUG)
3. MCA
4. MBA (Human Resource Management)
5. MBA (Finance Management)
6. MBA (Marketing Management)

Out of these, the approval for the first three programmes and MBA with functional specialisation and their related PPRs was given in the 18th Academic Council meeting held on 7th August 2024

1. BBA (FYUG)
2. BCA(FYUG)
3. MCA
4. MBA

The existing MBA programme structure is designed with a common curriculum in the first year (Semester I & II), after which students opt for specialization in the following streams:

- Human Resource Management (HRM)
- Finance Management
- Marketing Management

Since these specializations are integral components of a single MBA programme and not independent programmes, separate PPRs were not prepared earlier.

However, in compliance with UGC-DEB requirements, separate and extended PPRs for the following MBA specializations under Online Mode are now placed for your kind consideration and approval:

- MBA (Human Resource Management)
- MBA (Finance Management)
- MBA (Marketing Management)

The detailed documents are enclosed as **Annexure – I** for your kind perusal and record.

The members are requested to kindly consider and approve the the offering of 6 programmes and the PPR of the additional programmes applied for.

Resolution 2

In continuation with the Resolution 1, we also seek approval of ELMs with Four Quadrants for Additional MBA Specializations under Online Mode.

It is submitted that the E-Learning Material (ELM) for the following four core programmes had earlier been approved in the 20th Academic Council Meeting held on 12th March 2025:

1. BBA (FYUG)
2. BCA (FYUG)
3. MCA
4. MBA


Further, ELM for Online Mode of the following MBA specialization programmes (which were earlier components of MBA Program) has been developed and is now placed for approval:

- MBA (HR)
- MBA (Marketing)
- MBA (Finance)

The ELMs has been prepared in alignment with the course objectives, learning outcomes, instructional design framework as per UGC guidelines.

The ELMs are enclosed as **Annexure – II** for your reference.

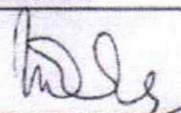

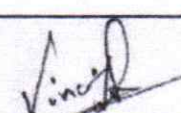
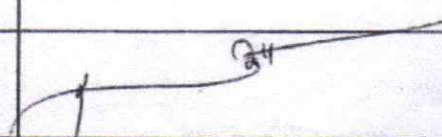
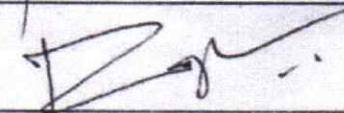
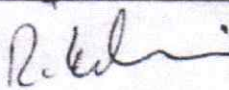
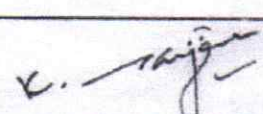
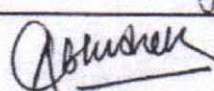
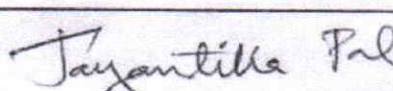

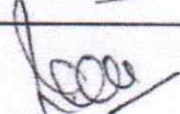
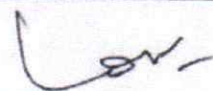
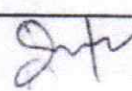
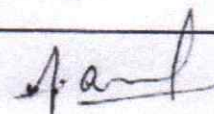
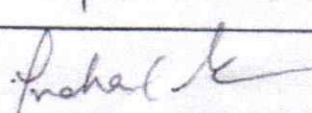
The members are requested to kindly consider and approve the same.

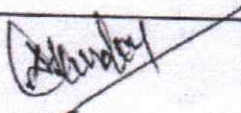

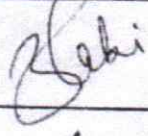
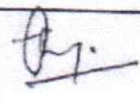
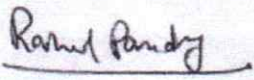
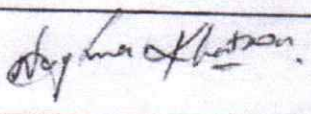

Registrar

Usha Martin University (UMU), Ranchi

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Usha Martin University
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Attendance for Meeting of Academic Council Members (23rd March 2026)

S.No.	Name	Designation	Signature
1	Prof. Madhulika Kaushik	Vice Chancellor	
2	Prof. Milind	Pro Vice Chancellor	
3	Prof. B.N. Sinha	Dean Academics	Leave
4	Dr. Vinay Singh	Controller of Examination	
5	Dr. Leena Srivastav	Deputy Registrar	Leave
6	Dr Arvind Hans	Professor	
7	Dr L Rajesh Patro	Principal	
8	Dr Rudhraraju Kanakalakshmi	Principal	
9	Dr. Sanjeeb Kumar Kar	Professor	
10	Dr Abhishek Pandey	Associate Professor	
11	Dr. Jayantika Pal	Associate Professor	
12	Mr Rahul Kumar Gupta	Assistant Professor	
13	Prof. B.N Dubey	Assistant Professor	
14	Dr. Lokesh Kumar	Assistant Professor	
15	Dr. Ashutosh Kumar	Assistant Professor	
16	Dr. Akanksha Anand Saxena	Associate Professor	
17	Dr. P.C. Panda	Associate Professor	

18	Dr Dinesh Pandey	Assistant Professor	
19	Dr. MD Saifullah Khalid	Associate Professor	
20	Dr. Shahnaaz Zabi	Assistant Professor	
21	Dr. Shubhra Sekhar Chakraborty	Associate Professor	Leave.
22	Mrs. Sangita Kujur Kujur	Assistant Professor	on maternity leave.
23	Dr. Jagesh Kumar Ranjan	Assistant Professor	
24	Dr. Swati Sawar	Assistant Professor	Swati Sawar
25	Dr Rahul Pandey	Assistant Professor	
26	Dr. Naghma Khatoun	Assistant Professor	


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