

**Campus :** At Village - Narayansoso,  
Near Angara Block Office,  
Ranchi-Purulia Highway, Angara,  
Ranchi - 835103, Jharkhand  
info@ushamartinuniversity.com &  
registrar@umu.ac.in

Ref. No.: UMV/R/11-25/705

Date: 17-11-2025

To

**The Secretary  
Distance Education Bureau (DEB)  
University Grants Commission (UGC)  
Bahadur Shah Zafar Mary  
New Delhi-110002**

**Subject:** Submission of Application for Approval to Offer Six Online UG/PG Programmes- Reg.

Respected Sir/Madam,

I am directed to submit herewith the application of **Usha Martin University**, Ranchi, Jharkhand, for approval to offer the following six Online Programmes at the Undergraduate and Postgraduate levels, in accordance with the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations 2020 and its subsequent amendments:

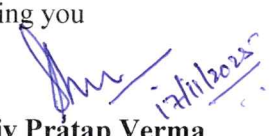
1. Bachelor of Business Administration (BBA)
- 2 Bachelor of Computer Applications (BCA)
3. Master of Computer Applications (MCA)
4. Master of Business Administration (Specialisation in HRM)
5. Master of Business Administration (Specialisation in Finance Management)
6. Master of Business Administration (Specialisation in Marketing Management)

All requisite documents and information have been prepared as per the application form and are enclosed herewith as **Annexures**, duly numbered and indexed for your kind reference. The application has also been submitted through the online portal of UGC-DEB within the prescribed timeline.

Usha Martin University affirms that all proposed programmes meet the eligibility, academic, technological, and infrastructural requirements mandated by the UGC-DEB for delivery in the online mode. We remain committed to upholding the quality standards expected of higher education institutions under these regulations

We request you to kindly consider our application and grant the necessary approval for commencing the above mentioned programmes in online mode. We shall be pleased to provide any further information or clarification as may be required by your office

Thanking you

  
**Dr Shiv Pratap Verma  
Registrar  
Usha Martin University**

**Registrar**  
कुल सचिव  
**Usha Martin University**  
उषा मार्टिन विश्वविद्यालय