



USHA MARTIN UNIVERSITY

Minutes of the 20th Meeting of the Academic Council of UMU held at 02:30 PM on 12.03.2025 through Google meet

Present:

1. Prof. Madhulika Kaushik , VC (In Chair)
2. Prof. S. C. Garg, Pro Chancellor, UMU- Special Invitee
3. Prof. S. Triveni, External Member
4. Dr. Niranjana Mishra, External Member
5. Dr. Akshay Kumar, IGNOU, External Member
6. Dr. Ajay Agrawal, External Member
7. Prof. Abhiram Rout, HoD, DoP
8. Prof. L Rajesh Patro, HoD, SoP
9. Dr. Vinay Singh, COE, UMU
10. Dr. Arvind Hans, Dean Faculty, UMU
11. Dr. Md Amir Khusru Akhtar, Dean Research, UMU
12. Dr. Ayushi Mishra, Physiotherapy, UMU
13. Dr. Sharmishtha Roy, HoD, FC&IT
14. Dr. Saifullah Khalid, HoD, FBM&C, UMU
15. Dr. Prakash Chandra Panda, HoD, English, UMU
16. Dr. Shahnaaz Zabi, HoD, JMC, UMU
17. Dr. Shubhra Shekhar Chakraborty, HoD, Agriculture UMU
18. Dr. Jagesh Kumar Ranjan, HOD, Forensic Science, UMU
19. Dr. Dinesh Pandey, HoD, Commerce
20. Ms. Sangita Kujur, HoD, Paramedical Sciences, UMU
21. Dr. Swati Sawar, HoD, Legal Studies
22. Dr. Lokesh Kumar, HOD, Electrical UMU
23. Mrs. Sumita Ghose, Assistant Librarian, UMU

Member Secretary, Dr. Anil Kumar Mishra, Registrar welcomed all external as well as internal members and invited the VC to welcome the members and share the information related to development in the university since last Academic Council meeting.

AC 20.1 Welcome and Information Sharing by the Chair

Vice-Chancellor's Address: The VC welcomed all members, on behalf of the university and on her own behalf and thanked them for sparing their time to attend 20th meeting of Academic


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Usha Martin University
Angara, Ranchi-835103


Registrar
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Ranchi-835103/रांची-835103

AC 20.7 To consider and approve the ELM / SLM (Self Learning Materials) for Online Programs

20.7.1 The Academic Council considered the ELM / Self-Learning Materials (SLM) prepared for the following four programmes proposed under the Online mode.


1. Bachelor of Business Administration (FYUG)
2. Bachelor of Computer Applications (FYUG)
3. Master of Business Administration
4. Master of Computer Applications

The Council was informed that the ELM /SLM have been developed in alignment with the course objectives, learning outcomes, and instructional design framework as per UGC guidelines. It was also noted that the material include a blend of textual, audio-visual, and interactive content to facilitate effective learner engagement.

20.7.2 After detailed discussion, the Academic Council approved the ELM/SLM for the proposed Online Programs. The Council appreciated the efforts of the faculty and content developers and recommended continuous quality enhancement through periodic review and learner feedback.

AC 20.8 Any other item with the permission of Chair.

- The Usha Martin University has discontinued the 3 – years LLB programme from 2022 session. This is for acknowledgement of Academic Council.


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To join the video meeting, click this link: <https://meet.google.com/wsr-zeev-ggo>
Otherwise, to join by phone, dial +1 515-518-4453 and enter this PIN: 403 149 951#


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NOTICE

Date: 10th April 2025


All concerned course coordinators and programmes coordinators under Faculty of Business Management and Commerce & Faculty of Computing and Information Technology are hereby informed that a **Meeting** is scheduled to be held as per the following details:

- **Date:** 17th April 2025
- **Time:** 10:00 AM onwards
- **Venue:** Room No. 503B
- **Chairperson:** Dr. Arvind Hans, Director

Agenda of the Meeting:

1. Preparation for the proposed Online Programmes (MBA, BBA, MCA & BCA)
2. Finalization of uniform design templates for course content
3. Verification of course codes, objectives, and Bloom's Taxonomy mapping
4. Inclusion and integration of Open Educational Resources (OER)
5. Ensuring learning activities across courses (case studies, assignments, etc.)
6. Faculty allocation based on specialization for upcoming semesters
7. Incorporating recent trends and OER in each course module

All concerned course coordinators and programmes coordinators are requested to attend the meeting without fail and kindly remain present 5 minutes before the scheduled time.


DIRECTOR CDOE
Dr. Arvind Hans Usha Martin University
Director, CDOE Angara, Ranchi-835103

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USHA MARTIN UNIVERSITY

Minutes of Meeting held on 17th April, 2025

Ref: UMU/CDOE/2025/01

Date: 17/04/2025

Venue: Room No 503B

Dr. Arvind Hans, Director CDOE, Chaired the meeting held on 17th April, 2025 from 10:00 AM onwards in Room No. 503B

The following members attended the meeting:

MEMBERS NAME	DESIGNATION
1. Dr. Arvind Hans	Chair
2. All programmes and course coordinators of MBA, BBA, MCA & BCA	

Agenda:

1. Preparation for the proposed online programmes (MBA, BBA MCA & BCA)

- **Design Template**

Dr. Arvind Hans will provide the first-page design template to be used uniformly across all courses.

- **Course Content Verification:**

Faculty members assigned to each course must:

Verify the course code and course objectives.

Ensure accurate mapping of course objectives with cognitive levels (as per Bloom's taxonomy or equivalent framework).

Ensure references used are the most recent and relevant.

- **Open Educational Resources (OER):**

All course coordinators will identify and integrate OER links into each course.

Faculty must ensure that OER links are active and functional.

- **Activities Inclusion:**

Each course must have engaging learning activities included (e.g., case studies, discussions, simulations, assignments, field work).

- **Faculty Allocation:**

Faculty members are to be allocated courses based on their area of specialization.

This applies to:

Last Two Semesters of the MBA& MCA programmes

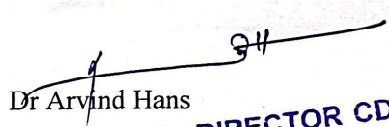
Last five semesters of the BBA & BCA programmes

- **Content Update:**

At the end of each module, include:

A section on recent trends or developments related to the subject.

OER links relevant to the module/topic.


Dr Arvind Hans

Director, CDOE

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